

APPLICATION FORM

APPLICATION FOR EMPLOYMENT AS

SURNAME (BLOCK LETTERS)

OTHER NAMES

ADDRESS

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HOME TEL No. MOB TEL No.

EMAIL ADDRESS

EDUCATION AND TRAINING

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DETAILS AND RESULTS OF ANY EXAMINATIONS TAKEN

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FURTHER EDUCATION (E.G. UNIVERSITY, COLLEGE, EVENING CLASSES, ETC.)

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ANY CRAFT OR OTHER TRAINING

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EMPLOYMENT HISTORY

PRESENT EMPLOYER

ADDRESS

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.....

JOB TITLE

DUTIES

RATE OF PAY

DATE EMPLOYED FROM TO

REASON FOR LEAVING

NO APPROACH WILL BE MADE TO YOUR PRESENT EMPLOYER BEFORE AN OFFER OF EMPLOYMENT IS MADE TO YOU.

PLEASE TELL US ABOUT OTHER JOBS YOU HAVE DONE AND ABOUT THE SKILLS YOU USED AND/OR LEARNED IN THOSE JOBS.

PLEASE TELL US WHY YOU APPLIED FOR THIS JOB AND WHY YOU THINK YOU ARE THE BEST PERSON FOR THE JOB.

PLEASE TELL US ABOUT YOUR LEISURE ACTIVITIES

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE?
(DECLARATION SUBJECT TO THE REHABILITATION OF OFFENDERS ACT 1974)

YES / NO

IF YOU HAVE A DISABILITY PLEASE TELL US ABOUT ANY ADJUSTMENTS WE MAY NEED TO MAKE TO ASSIST YOU AT INTERVIEW.

PLEASE TELL US IF THERE ARE ANY DATES WHEN YOU WILL NOT BE AVAILABLE FOR INTERVIEW.

I CAN CONFIRM THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE INFORMATION IS CORRECT. I ACCEPT THAT PROVIDING DELIBERATELY FALSE INFORMATION COULD RESULT IN MY DISMISSAL. ANY OFFER OF EMPLOYMENT IS CONDITIONAL UPON SATISFACTORY REFERENCES AND THE SUCCESSFUL COMPLETION OF A 6 MONTH TRIAL PERIOD.

SIGNATURE DATE